



CITY OF BURLINGTON

City Clerk
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CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, March 3, 2020

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:38 p.m. Roll Call: Present - Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Jon Schultz.

Student Representatives: Present - Thomas Martin (BHS), Peter DeSmidt (CCHS). Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Wayne Swihart, 409 Garfield Street, commented about the overnight parking and thought it should be reviewed again. Swihart also stated the salt being used on the brick sidewalks in the downtown area is destroying them and suggested that issue be addressed as well.

4. **Chamber of Commerce Representative**

Steve Vonderheide, Chamber Representative, reminded everyone that the Home and Garden Show and Chocolate Extravaganza is scheduled for Saturday, March 14 and the next Business After Hours will be held on March 19, 2020 at the Dynamics of Healing.

5. **Approval of Minutes** - To approve the February 19, 2020 Common Council Meeting Minutes.

Motion: Alderman Grandi. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - To excuse Alderman Jon Schultz from the March 3, 2020 Committee of the Whole and Common Council meetings.

Motion: Alderman Heft. Second: Alderman Bauman. With all in favor, the motion carried.

7. **Reports by Aldermanic Representatives and Department Heads**
Chief Babe provided a report for February EMS calls stating that a total of 125 calls were received; 126 City / 28 Town. Turnout time averaged two minutes per call. Time on scene was 5 minutes 16 seconds, City; 7 minutes, 37 seconds, Town.
- Finance Director, Steven DeQuaker, provided a brief recap of the City's Budget Report and stated that he would like to present this information on a monthly basis and would appreciate feedback moving forward.
- Chief Babe stated that on Saturday April 4, 2020, rescue teams would be performing a multi-casualty drill from 8 a.m. - 12 p.m. at the Chocolate Fest grounds and encouraged attendance.
8. **Reports** - To approve Reports 1 - 5 as submitted.
Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.
9. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through March 3, 2020.
- Motion: Alderman Preusker. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried.
10. **Licenses** - To approve Operator's License Applications as submitted.
Motion: Alderman Bauman. Second: Alderman Grandi. With all in favor, the motion carried.
11. **Appointments and Nominations** - To approve the appointment of Gloria Blodget as an Election Inspector for a two-year term ending December 31, 2021.
- Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.
12. **PUBLIC HEARINGS:** NONE
13. **RESOLUTIONS:**
- A. **Resolution 4997(50)** - To Authorize the Sale of Approximately \$940,000 General Obligation Promissory Notes, Series 2020A.
- Motion: Alderman Meyer. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried.
- B. **Resolution 4998(51)** - To approve the Memorandum of Understanding (MOU) of a Joint Grant Application between the Rochester Volunteer Fire Company (RVFC) and the City of Burlington Fire Department (COBFD) to the Federal Emergency Management Agency (FEMA) regarding the Joint Assistance to Firefighters Grant for VHF portable radios.
- Motion: Alderman Grandi. Second: Alderman Meyer. Alderman Preusker made a motion to Amend Paragraph IV) Roles and Responsibilities to change the dollar amount from \$15,000 to \$1,500. Alderman Kott seconded. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion to amend passed. With all in favor, the amended motion was approved.
14. **ORDINANCES:** NONE

15. **MOTIONS:**

- A. **Motion 20-955** - To consider approving a Certificate of Appropriateness for property located at 700 N. Pine Street.

Motion: Alderman Heft. Second: Alderman Kott. With all in favor, the motion carried.

- B. **Motion 20-956** - To approve an Airport Hangar Lease with Dale Severs and Karen Riccio for property located at Hanger 816 Hotel Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Motion: Alderman Rauch. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried.

- C. **Motion 20-957** - To approve an Airport Hangar Lease with Mark T. Van de Bogert and Jeanette L. Van de Bogert Revocable Trust for property located at 1396 Mike Taxiway, Burlington Municipal Airport, Burlington, Wisconsin.

Motion: Alderman Preusker. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried.

16. **ADJOURNMENT**

Motion: Alderman Bauman. Second: Alderman Grandi. With all favor, the motion carried and the meeting was adjourned at 7:54 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington